

MEMORANDUM

TO: Director, Residential Services Provider

FROM: Clay Hiatt, Financial Manager
Division of Services for People With Disabilities (DSPD)

DATE: December 2, 2009

SUBJECT: **Community-Based Housing Allowance Program Updated Materials**

Attached are the calendar year 2009 HAP materials. These include:

- DSPD Housing Allowance Program description of service guidelines and procedures
- DSPD HAP – Financial Directive #2.3
- DSPD Residential Room and Board Fees – Financial Directive #2.4
- DSPD Revised Application Form for Residential Habilitation (RHI & RHS) and Community Living Supports (CLI & CLS)
- DSPD Revised Application Form for Supported Living Supports (SLH)
- Schedule showing 125% of 2009 HUD Fair Market Rents

Please use the revised application forms & 2009 rates in submitting the January HAP requests.

If you have questions please consult your regional contract analyst or this office.

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